

CABINET MINUTES	Kalamazoo Valley Community College Office of the President
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TO: Cabinet, Archives
FROM: Dennis A. Bertch
RE: Minutes of November 24, 2009
DATE: November 24, 2009

Members Present: Anderson, Bertch, Cannell, Colby, DeHaven, Hutchins, Johnson, Kocher, Schlack

Members Absent: Bohnet, Horton, Niewoonder

TBO Discussion

- a. There were no personnel items to share.
- b. There were no new or follow-up reality checks to discuss.
- c. Kudos! were given to the following:
 - Muriel Hice for her work with Greenleaf and their contribution to student recycling efforts at the college.
- d. Other TBO Items
 - Discussed how individuals use their strengths from other cabinet member's viewpoint.
 - The book, *Outliers the Story of Success*, by Malcolm Gladwell was distributed. We will begin discussing the book in January. Ken Colby will begin the review (see minutes of 10.13.09 for sequence).

Approval of Minutes

The minutes of the November 10, 2009 meeting were approved with corrections.

Other

- M. Collins distributed the revised Student Handbook. The handbook is available online and will not be printed for general distribution. If there are corrections/changes that need to be made please contact M. Collins.
- S. Cannell reviewed a correspondence from the Higher Learning Commission regarding the accreditation and improvement processes under development.
- T. Hutchins reminded the Cabinet that the Banner 8 upgrade would begin on 12/26/09. Other software upgrades will follow and will be shared when a schedule is finalized.
- J. DeHaven informed the Cabinet that the Nacelle unit arrived for the Wind Tower. Auto Academy student will be traveling to Lansing to visit a GM plant.

- M. Schlack discussed a recent commentary in The Chronicle of Higher Education by A. Hauptman on “4 *Faulty Assumptions About American Higher Education.*” The Cabinet was also encouraged to visit MLive regarding the use of Academies and Middle Skills jobs.
- K. Johnson discussed a recent meeting she had with five southwest Michigan community college representatives and WMU to explore potential regional grant opportunities out of the American Graduation Initiatives.

Other Discussion Items

- Grants Planning Update/Review of PowerPoint – K. Johnson shared a presentation developed to inform key audiences about KVCC as she works with critical contacts at the state and national level. Feedback was provided.
- Travel
 - Rick Garthe to travel to Moraine Valley Community College in Palos Hills, Illinois on 12/4/09 to attend the AutoDesk University Extension.
 - Deborah Dawson to travel to Macomb Community College on 12/3 – 12/4 for a MODAC meeting.
 - Jim Taylor to travel to Grand Rapids, Michigan to attend the Career and Technical Education Conference from 1/31 – 2/2/10.
 - Cynthia Schauer and up to six Phi Theta Kappa students are planning to attend the PTK International Conference in Orlando, Florida from 4/8/10 – 4/11/10.
 - Carolyn Alford and Mary Lawrence to travel to Grand Rapids, Michigan on 12/3/09 for ORS Reconciliation training.
 - Auto Academy to travel to Lansing, Michigan to tour the GM plant.
- Grants
 - Discussed approaching the Foundation for funds to support grant writing initiatives. Agreed to bring this back to the Cabinet for further discussion.

Next Meeting – The next meeting will be on December 1, 2009 from 8 a.m. – 12 p.m. Time will be spent on planning for the Board meeting on 12/8/09.

Also, please adjust your calendar for an all-day budget and planning meeting on January 19, 2010.